

SUNNY HILLS HIGH SCHOOL



GUIDE BOOKLET

**Sunny Hills High School
Guidance Office, Room 5
(714) 626-4208
www.sunnyhills.net**

New Enrollment Instructions for Parents

Aeries Online Enrollment Link: <https://enrollment.fjuhsd.org/>

This process is available for students who have never enrolled and/or attended any school in the Fullerton Joint Union High School District.

To get started:

NEW STUDENTS click the "Enroll A New Student" button

Welcome to Aeries Online Enrollment
Fullerton Joint Union High School District



To enroll a new student, you will be required to provide various information. Please make sure you have this information available before continuing. If you do not have this information available, please return when you do. After enrolling a new student, you will have the option to re-use certain information for enrolling additional students.

The following items are needed in order to complete the enrollment process (please upload a copy of the following items to the [Document Upload](#) section).

- **Valid Email Address**
 - Parents/Guardians will need to have a valid email address that is regularly used and checked. We do not recommend the use of a student's email address when submitting enrollment information.
- **Immunization Record (required)**
 - All students entering school are required to have proof of up-to-date immunizations
- **Proof of Address (required)**
 - Documents provided must be in the parent/guardian's name.
 - Acceptable documents include
 - Current utility bill (electricity, gas, water)
 - Mortgage statement or lease/rental agreement
- **Documentation of Age**
 - Birth certificate, passport, hospital certificate, etc.
- **Custodial or restraining court orders**
- **Copy of unofficial transcript and/or last report card**

THIS IS NOT THE FJUHSD AERIES PARENT/STUDENT PORTAL

Language
 English Español

Please prepare the following documents needed to complete your Online Enrollment.

1. Copy of students' birth certificate or passport
2. Proof of residence in custodial parent name
 - a. Copy of current utility bill (gas, water or electric only)
 - b. Copy of mortgage statement or rental/lease agreement
3. Copy of Immunization Record
4. Copy of students' transcript/report card from current school
5. Proof of withdrawal from last high school attended, if applicable
6. Copy of current IEP or 504, if applicable
7. Additional supporting documents

Create New Account

Please provide the legal parent/guardian email address and a password to create a new account. If you have previously used this website to enroll a student for this district, you may login as an existing user.

Create new account

Your Name

Email address

Password

Re-type Password

Create account

Students' Name

Please fill out the student's legal first, middle and last name along with their birthday. Please note that this information must match their Documentation of Age.

Student's Name

Student's legal first name

Student's nick name (optional)

Student's legal middle name

Student's legal last name

Student's suffix

Student's Birthdate

Month Day Year

School grade levels are from the California Department of Education - [click here](#) for details.

Please select a grade level or program to enroll this student in

Select Grade Level or Program

Next

Students' Address

Enter your resident address and make sure the address auto populates into the street address field.

Student Address

Resident Address

Street Address

Unit or Apartment Number

City

Student's Home ZIP Code

-

State Student lives in

California

Use residence address above as mailing address?

- Yes
 No, use a different address for mail

Previous

Next

Street Address

1200

1200 Allwood Cr (Anaheim 92807)

1200 E Babcock Cr (Placentia 92870)

1200 Cypress Point Dr (Placentia 92870)

1200 Eckenrode Wy (Placentia 92870)

1200 El Dorado St (Placentia 92870)

1200 Foxton Cr (Anaheim 92807)

1200 Holt Dr (Placentia 92870)

Students' Address Used for InterDistrict Transfer

If you have been approved for an InterDistrict transfer permit from outside of the FJUHSD district boundaries, please use the Sunny Hill High School address to move forward.

Sunny Hills High School
1801 Lancer Way, Fullerton, CA 92833

Resident Address

Street Address

1801 Lancer Way

Unit or Apartment Number

City

Fullerton

Student's Home ZIP Code

92833

State Student lives in

California

Assigned School

Based on your resident address, your student will be assigned to a homeschool within the district boundaries. The option to choose preferred school will not be available through the online enrollment. If you have been approved for Open Enrollment, proceed with your assigned school. Your student will be moved to your school of choice automatically.

 Congratulations! Based on the information you provided you are eligible to enroll for school using this website. Based on grade and address information you are assigned to the following school

Assigned school

Sunny Hills High School (Eighth Grade - Twelfth Grade)

Account Created

Your account has now been created, but needs to be verified. Check your email for the verification link from ADNadmin@fjuhsd.org. If you do not receive the email, please check your spam or junk mail folder.

 Your account has been created but needs to be verified. Please check your email and follow the instructions to finish enrollment.
If you do not receive the email, please check your spam or junk mail folder.

New Enrollment Process

The remainder of the enrollment process will take about 15-30 minutes. Please be prepared to complete this process in this amount of time or more.

 The remainder of the process will require approximately 15-30 minutes. If you are unable to complete this process in one sitting, you may save your progress and resume the process at a later time by logging into your account using your email address and password.

General Student Information

- Gender
- Home Phone Number
- Mobile Phone Number
- Ethnicity

General Student Information ▼

Student's gender

Student's home phone number

Student's mobile phone number

The following two questions are required by federal law ⓘ

Is this student Hispanic or Latino?

No, not Hispanic or Latino

Yes, Hispanic or Latino

Ethnicity Intentionally Left Blank

What is the race of this student? You may select up to five.

<input type="checkbox"/> American Indian or Alaskan Native	<input type="checkbox"/> Chinese
<input type="checkbox"/> Japanese	<input type="checkbox"/> Korean
<input type="checkbox"/> Vietnamese	<input type="checkbox"/> Asian Indian
<input type="checkbox"/> Laotian	<input type="checkbox"/> Cambodian
<input type="checkbox"/> Hmong	<input type="checkbox"/> Other Asian
<input type="checkbox"/> Hawaiian	<input type="checkbox"/> Guamanian
<input type="checkbox"/> Samoan	<input type="checkbox"/> Tahitian
<input type="checkbox"/> Other Pacific Islander	<input type="checkbox"/> Filipino
<input type="checkbox"/> Black or African American	<input type="checkbox"/> White
<input type="checkbox"/> Race Intentionally Left Blank	

Parent Information

Please fill out Parent/Guardian #1/#2 information for your student.

Parent Information ▼

i Please provide information about parents/guardians who live with the student. Information about parents/guardians who do not live with the student will be collected in the next step.

***** Minimum required fields:

- First and Last name
- Relationships to Student
- Does this parent/guardian live with the student?
- Primary phone number

Parent/Guardian #1

First Name

Relationship to student

Email address

Last Name

Allow Access to Portal ⓘ

Does this parent/guardian live with the student?

Restrained Individual

Please provide as much information about the restrained person as possible.

If you have court order documents, please upload it during the Document Upload section or bring it to the school site during your registration process.

Restrained Individual ▼

i Please provide as much information about the restrained person as possible.

Please upload any supporting documents during the Document Upload section.

Is there an individual who is restrained from contact with this student by court decree?

No, there is not an individual restrained by court decree

Yes, an individual is restrained by court decree

First Name

Relationship to student

Last Name

Mailing Address

Local Physician Information

Please enter the local physician information for your student.

Local Physician Information ▼

Please provide as much information about the student's local physician as possible. If you are new to the area and do not have a physician for the student you may enter a nearby hospital or clinic.

First Name <input type="text"/>	Last Name <input type="text"/>
Name of medical facility <input type="text"/>	Medical facility address <input type="text"/>
Primary phone <input type="text"/>	Cell phone <input type="text"/>
Work phone <input type="text"/>	Extension <input type="text"/>

Emergency Contact

Please provide up to four emergency contacts other than the parent/guardian entered on the previous screen.

Emergency Contacts ▼

i Please provide up to four emergency contacts other than the parent/guardian entered on the previous screens. At least one emergency record is required.

***** Minimum required fields:
 -First and Last name
 -Relationship to Student
 -Primary phone number

Emergency Contact #1

First Name <input type="text"/>	Last Name <input type="text"/>
Relationship to student Select Relationship ▼	

Health Survey

Please provide a list of any medical condition(s) the student has by selecting a medical condition from the drop down selection and click add.

You may provide additional information about the condition in the comment area.

Health Survey ▼

Please provide a list of any medical conditions this student has by selecting a medical condition from the drop-down selection and click 'Add'. You may provide additional information about the condition in the comment area.

Add A Medical Condition

Medical Condition
Select medical condition ▼

Comments
Enter any comments or notes regarding this condition here.

Add

Other District Enrollments

If your student has previously attended school grade K through 12 in another district, please provide as much information as possible for up to the last four schools.

Other District Enrollments ▼

i If this student has previously attended school for grade TK thru 12 in another district, please provide as much information as possible for up to the last four schools.

If you are not certain of the exact enter and leave date, please enter an approximate day. For example, if the student started sometime in February of 2012, you may enter February 1st, 2012.

Previous School #1

<p>Enter Date</p> <p>Month ▼ Day ▼ Year ▼</p> <p>Enter Grade</p> <p>Select Grade Level ▼</p> <p>District Contact Name</p> <input style="width: 100%;" type="text"/>	<p>Leave Date</p> <p>Month ▼ Day ▼ Year ▼</p> <p>Leave Grade</p> <p>Select Grade Level ▼</p> <p>Was this student expelled?</p> <input style="width: 100%;" type="text"/>
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Documents

Please review each document by clicking on the checkbox.

Documents ▼

i Please review each document by clicking on the checkbox.

SHHS 21-22 Student Handbook *Required

By checking the box, my student and I acknowledge that we have read the following document.

Summer Update-FJUHSD Newsletter 21-22 *Required

By checking the box, my student and I acknowledge that we have read the following document.

FJUHSD Annual Notice to Parents 21-22 *Required

By checking the box, my student and I acknowledge that we have read the following document.

McKinney-Vento Residency Questionnaire 21-22 *Required

Please print, fill out information, sign, and return to your school.

Authorizations

Please answer the following questions.

Authorizations ▼

All fields are required.

Click [here](#) for more information regarding the ELC Program.

<p>Allow access to parent email by school affiliated organizations.</p> <p>Choose an option ▼</p>	<p>I give my permission to Fullerton Joint Union High School District to share my student's data, strictly for supporting the Fullerton Education Partnership with Cal-State Fullerton and Fullerton College.</p> <p>Choose an option ▼</p>
<p>By clicking YES, I will be purchasing Chromebook Insurance. By clicking NO, I am declining participation in the FJUHSD Chromebook Insurance Program.</p> <p>Choose an option ▼</p>	<p>Provide student information to military personnel.</p> <p>Choose an option ▼</p>
<p>Use of student photograph in school publications.</p> <p>Choose an option ▼</p>	<p>I have read and agree to comply with the FJUHSD Acceptable Use of Technology Policy.</p> <p>Choose an option ▼</p>
<p>I give permission to FJUHSD to release my child's data to the University of California to support UC's Eligibility in the Local Context (ELC) Program.</p> <p>Choose an option ▼</p>	

Documents Uploads

Please upload your students' Immunization Records.

Immunization Record	Required
Upload a copy of the student's immunization record	
Files	
<input type="button" value="Select documents..."/>	

Please upload your students' Proof of Residence.

Proof of Address	Required
Proof of Address documents provided must be in the parent/guardian's name.-Acceptable documents include: current utility bill (electricity, gas, water), mortgage statement or lease/rental agreement	
Files	
<input type="button" value="Select documents..."/>	

Please upload your students' Documentation of Age.

Documentation of Age
Acceptable documents include: birth certificate, passport, hospital certificate, etc.
Files
<input type="button" value="Select documents..."/>

Please upload your students' unofficial transcript/recent report card.

Unofficial Transcript
Upload the student's unofficial transcript.
Files
<input type="button" value="Select documents..."/>

Supplemental Questions

Please answer the following questions.

Supplemental Questions

i All fields are required.

Which language did your child learn when he/she first began to talk?

Choose an option

Which language does your child most frequently speak at home?

Choose an option

Which language do you (the parents or guardians) most frequently use when speaking with your child?

Choose an option

Which language is most often spoken by adults in the home? (parents, guardians, grandparents, or any other adults)

Choose an option

Junior High Attended

Choose an option

Does this student have an active 504 Plan?

Choose an option

Does this student have an active IEP?

Choose an option

Is this student in Foster Care placement?

Choose an option

Residence Survey

Please select the option that best describes your current living situation.

Residence Survey

Please select the option that best describes your current living situation.

Temporary Shelters A temporary residence provided for homeless individuals who would otherwise sleep on the street or a temporary residence provided to individuals in emergency situations.

Hotels/Motels A temporary residence for homeless individuals usually requiring payment or vouchers for lodging and services on a daily, weekly, or monthly basis.

Temporarily Doubled Up A temporary residence with more than one family in a house or apartment due to economic hardship, or other similar reasons.

Temporarily Unsheltered A type of residence for homeless individuals that is not meant for human habitation, such as cars, parks, sidewalks, abandoned buildings, campgrounds, trailer parks, bus and train stations, or persons abandoned in the hospital (on the street). A rule of thumb would be to see the dwelling as comparable to an automobile in that it shelters but is not adequate housing.

None of the above You may select this option if none of the above home situations apply to this student.

Family Military Survey

Please select whether or not at least one parent/guardian of this student is active in the United States Armed Forces.

Family Military Survey

Please select whether or not at least one parent/guardian of this student is active in the United States Armed Forces:

Yes, at least one parent/guardian of this student is on active duty in the United States Armed Forces.

No, this student does not have a parent/guardian who is on active duty in the United States Armed Forces.

Confirm Your Application

Review the information for your student enrollment.

Click on the edit button on any selection that needs a correction.

Scroll to the bottom and click Finish and Submit below to finalize your enrollment.

Confirm



Below is a summary of information collected for this student enrollment. Click the edit button on any section that needs a correction. If everything appears correct, click the Finish and Submit below to finalize this enrollment. A printer friendly page will be provided for your records.



Assigned School:
Sunny Hills High School
(714) 626-4200
1801 Lancer Way
Fullerton 92833



If the information above is correct, click Finish and Submit. After clicking this no further changes can be made online.

Finish and Submit

There will be an option to print the enrollment for your records or enroll another student.

Print

Enroll Another Student

What to expect after completing the Online Enrollment

- You may get a call or email from our staff requesting additional information to finalize enrollment
- You may need to provide required documents to the Guidance Office at SHHS if they were not uploaded during the online enrollment
- FJUHSD utilizes two different Aeries portals - Aeries Online Enrollment and Aeries Student Information System. Parents and students will each have their own Student Information System accounts to access attendance, grades, reports, test results, electronic report cards, electronic transcripts, and other documents related to the student. These portal accounts will be created for the parent and student by our district.
- Once you have enrolled in FJUHSD and the district has created your Parent Aeries portal, you will automatically receive an email from Aeries (ADNadmin@fjuhsd.org) to complete Data Confirmation. This is a step by step process in which the parent/guardian verifies student information such as contacts, emergency contacts, physical address/ mailing address, medical information, authorizations, and family information. Aeries will send the parent portal login email to the email address you used when you enrolled your student(s).
- Students will receive their portal access when the new school year starts.